



TECHNICAL REGULATIONS FOR SHOW DAYS

8.1 Use of machines and tools during the event

All exhibition machines or tools must have the CE approval and must be identified with the corresponding marking. In the case of exhibition machinery that does not have the CE approval, it must comply with the provisions of Article 3 of RD1644/2008.

The exhibitor shall equip the installations that must function during the event with the protective devices necessary for the work and accident prevention required by the technical regulations defined for the said installations.

The work areas or parts of the machines that may generate a risk of entrapment, cutting, abrasion or projection must be marked with the appropriate warnings and danger signs and must be equipped with protective devices suitable for eliminating the risk.

All machines or tools must be equipped with emergency stop devices that allow their operation to be stopped under safety conditions.

It is entirely prohibited that the safety devices of the machines are stopped or disconnected to prevent the use thereof during the demonstrations.

The personnel who operate the machine during the demonstrations must have received the proper training and information regarding the machine operations and the risks of its use.

For cases in which these regulations are violated and where the operation of the machinery potentially poses a risk to people, Fira de Barcelona is authorized to demand that it is stopped or, likewise, that it does not become operational. The exhibitor or organizer shall be responsible for complying with the said regulations, as well as the consequences derived from non-compliance.

8.2 Use of projection during the event

It is not permitted to show logos, trademarks or projections outside of the scope of the exhibition stand, whether it be by using projectors, lasers or light beams.

In the case of using laser projection for lighting or the setting, the apparatus used must have the corresponding authorization and approval certificate from the manufacturer.

8.3 Maximum noise level permitted

As a service to other exhibitors (when necessary), all product demonstrations that may generate noise inside the halls during the hours of the show days shall be limited to the maximum noise level permitted, which corresponds to three (3) dB above the background level.



In all cases, the maximum noise level admitted in the exhibition area shall never exceed sixty (60) dB. Should the allowed noise level be exceeded, Fira de Barcelona shall require the exhibitor to lower the volume until it reaches the proper levels.

When activities are carried out that may generate noise outside the venue and at night, an analysis service to monitor the noise level emitted by the activity in real time shall be contracted. The maximum noise level tolerated shall be established and Fira de Barcelona reserves the right to demand that the noise emitted is lowered or stopped entirely when the admissible noise levels (dB) are exceeded. The cost of this technical monitoring and control service of the noise level shall be charged to the petitioner of the activity. Fira de Barcelona has the authority to restrict demonstrations that do not comply with the provisions of the said section.

It must be taken into account that the Gran Vía venue strictly limits night-time activities (between 10 pm and 6 am), both during the periods of the build up and break down and during the show days and in determined areas, specifically:

- In the side streets of halls 6 and 7 (adjacent to C/ Alumini),
- The rear area of halls 5 and 7 (C/ Mileva Maric),
- The loading bay area of hall 8 (C/ Alts Fornes).



8.4 Photographic and audiovisual reports

Film screenings and musical reproductions

Exhibitors who wish to liven up their stands using mechanical or electronic apparatus or image reproducers are required to request the copyrights and relevant authorizations for public communication of the works from AGEDI or the entity that, in each case, manages the rights of public communication of the phonograms of the producers, as well as from SGAE or the entity that manages each case.

If films are to be screened, the exhibitor must apply for the appropriate authorization of the public communication thereof from the entity that manages the public performance rights in each case.



Those exhibitors who wish to carry out a show and have leisure activities accompanied by musical auditions must inform Fira de Barcelona for authorization. All of this without prejudice to the authorizations and permits that must be requested from the qualified bodies, entities and administrations. There must always be compliance with the current legislation on data protection, image rights and all regulations related to the sections described above.

8.5 Catering

Fira de Barcelona is able to provide catering services to exhibitors who so require it through the Gastrofira Catering Department (www.gastrofira.com). Exhibitors who are going to offer catering at their stand and do not wish to hire Fira de Barcelona services must obtain the health and hygiene authorization described below. This authorization will be necessary for all operators or providers who serve or sell food considered to be a risk in the Fira de Barcelona venues.

In the events directly connected to the food sector, and in the case of sampling services at stands, the company hiring the space (the exhibitor) shall be responsible for the prime condition of the food that it provides, but without the need to present the health and hygiene authorization.

8.5.1. Necessary document requirements (documents to be provided)

A. Health and hygiene authorization in effect for points of sale or food services at Fira de Barcelona.

B. The lack of the aforementioned authorization means the following shall be required:

- A signed document of the commitment to comply with the current law on food hygiene (Regulation EC 852/2004). The model is included in Annex III.
- Photocopy of the Health Record or the corresponding health permits marked by RD 191/2011.
- Manual Self-Monitoring System based on the Hazard Analysis and Critical Control Points system.
- Training records of food handlers.
- A list of existing allergens in the products offered.

8.5.2. Basic requirements for installations (to be verified on-site)

- A drinking water installation (sink with tap and drainage), required in the case of handling food at the stand.
- Smooth, impermeable and easy-to-clean work surfaces.
- Installations for the cold storage of food (when the product needs it).
- Trash bins with a non-manual opening lid.
- Cooking or heating on a stove is not permitted inside the halls of the venue; the material to be used for this purpose must be electric. Any gas installation is prohibited if it does not comply with the requirements established in point 5.4 (gas installations).

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- A 24-hour electrical switchboard for refrigerators and machinery that needs a permanent supply.
- Operators or providers who need water installations must contract the supply and drainage point, as well as the electrical switchboard, power and industry fees through the Fira de Barcelona Sales Department (www.servifira.com).
- Fira de Barcelona does not accept responsibility for interruptions or irregularities that may occur in the water or power supply. This is the responsibility of supplier companies.

8.5.3. Minimum Basic Requirements of Good Practices of Handling (EC 852/2004)

Reference samples of all foods to be consumed by more than 50 people must be stored. These samples must be frozen for five days after the event. Personnel must follow good practices of personal hygiene (refrain from wearing jewelry, use head coverings if necessary, do not use rags, or wooden utensils, etc.).

Food transport with refrigerated means to avoid breaking the cold chain. Use of exclusive uniforms for carrying out the work.

All employees must be in good health (no colds, no poorly covered wounds, etc.). in order to ensure the prime condition of the food.

The documentation referred to in the first point must be sent at least fifteen (15) business days before the start date of the service to the following address in order to validate its content. E-mail: Iriera@saia.es / kromani@saia.es; Tel: +34 931 841 048; Fax: +34 931 841 049.

The cost of the authorization to provide the service shall always be charged to the exhibitor. For the said purpose, the authorized auditor company shall issue the corresponding invoice, which must be paid by the provider/operator, and the receipt of the transaction.

Once the receipt of the transaction has been received, the authorized company shall issue the certificate authorizing the sale or service of food in the Fira de Barcelona exhibition areas. The certificate shall be valid for one year after the date of acquisition.

During the show days of the event, on-site audits shall be carried out to verify compliance with the different requirements.

8.5.4. Group audits with reduced rates

Under circumstances in which an organizer is responsible for managing the documents of more than one operator/provider and where audits can be carried out at the same place and time, the cost of the rates applied shall be scaled.



8.5.5. Catering waste removal

All catering companies must remove waste during the build up of the stand, as well as clean their space once the break down period has ended. Leaving trash in the containers located in the exhibition area is strictly prohibited. In the case of non-compliance with the present regulations, there shall be sanctions with a waste removal fee or even the prohibition of entry into the exhibition area.

External catering companies must rent at least one 240-liter container per stand one day before having access to the vehicle entry passes. For this purpose, they must contact the Fira de Barcelona Sales Department (www.servifira.com) to hire the containers.

If necessary, services for renting containers and removing their debris and waste may be hired through the Fira de Barcelona Sales Department (www.servifira.com).

8.5.6. Catering vehicle passes

The health and hygiene authorization does NOT include vehicle passes. The Fira de Barcelona Hall Manager must be contacted to reserve and organize, prior to the event, the vehicle pass for external catering companies.

Each vehicle pass intended for catering deliveries includes three (3) passes for personnel, one driver and two (2) service staff, for the entire duration of the event.

IMPORTANT: The vehicle passes must be requested at least 72 hours prior to the commencement of the event in order to be able to issue the three personnel passes. Only commercial vehicles shall have access to the venue; private cars will not be admitted.

8.6 Connectivity services

Exhibitors, as well as build up contractors, are prohibited from installing or using Wi-Fi networks other than those offered by Fira de Barcelona. To everyone's benefit, all Wi-Fi connections shall be operated by Fira de Barcelona. Fira de Barcelona uses specific equipment from the build up period of the exhibition until the end. Any other Wi-Fi network must be authorized and its disconnection will be required; in this instance, economic sanctions may be applied.

In cases where the exhibitors require the installation of their own Wi-Fi network, which differs from the one offered by Fira de Barcelona, authorization can be requested from the Networks and Communications Department (internet@firabarcelona.com), where the case will be discussed with the local expert team, and will be either accepted or denied.

If the request is accepted, the configuration and regulations will be indicated in detail, in addition to agreeing on a date and time with the local expert team to validate the configuration before the inauguration of the event.



Recommendations for exhibitors

The use of any equipment, Wi-Fi network or any other technology that operates on the 2.4 GHz or 5 GHz frequencies, such as wireless microphones or wireless light controls, is not permitted. If the use of this equipment is necessary, the Networks and Communications Department must be contacted (internet@firabarcelona.com).

If an internet connection is essential to the exhibitor, they should contact the Networks and Communications Department (internet@firabarcelona.com) prior to the event or contract a cable internet service.

In the case that the devices (mobile devices, PCs, etc.) can only connect through Wi-Fi, they should be compatible with the 5 GHz frequency (standard Wi-Fi 802.11a/n/ac). Any device that is not compatible with 5 GHz will not function with any product hired through point 12.1 ONLINE SERVICES CATALOGUE. Fira de Barcelona shall not accept any claim or refund request for devices that are not compatible with 5 GHz.

Fira de Barcelona has the latest Wi-Fi network with more than 1,200 antennas distributed through the venue to ensure the best service possible. The installation of Wi-Fi networks not authorized by

Fira de Barcelona generate interference, thereby worsening the services it provides and the service of the other exhibitors. We ask that exhibitors use the service offered by Fira de Barcelona.

[Click here to learn more about Connectivity services](#)

Vehicles with combustion motors used as exhibition articles in closed spaces must have their tanks filled with only the minimum amount of fuel necessary to access the space of the stand and to be able to leave it until the event ends. Vehicles cannot be started during the event show days unless the specific regulations thereof expressly authorize it.

In this case and to keep the vehicle started for an extended time during the exhibition, in addition to the process of placing and removing the vehicle, the exhaust gases must be removed to the outside of the hall through the connection in the exhaust pipe for sucking gases that is connected to the evacuation ducts. To define the location of and to secure these ducts, the technical viability study must be requested from the Fira de Barcelona technical services through the event management.

In terms of the technical viability of the project, the costs of carrying out the authorized installation shall be charged to the exhibitor.

8.8 Exhibition of animals in stands

The exhibition of live animals must be carried out in accordance with the EU regulatory provisions and any other applicable legislation, including the existing municipal regulations in L'Hospitalet del Llobregat and Barcelona.